

LOAN APPLICATION DOCUMENT CHECK LIST

REQUIRED DOCUMENTS
<input type="checkbox"/> Commercial Real Estate Loan Application (Signed)
<input type="checkbox"/> Property - Color Photos (Digital Preferred)
<input type="checkbox"/> Property - Fully Executed Copies of Contracts
<input type="checkbox"/> Property - Appraisal Copy (if available)
<input type="checkbox"/> Property - Rent Roll Form (Signed)
<input type="checkbox"/> Property - Current Operating Statement (YTD or trailing 12 months)
<input type="checkbox"/> Property - 3 years Tax Returns (if purchase, operating statements - OK)
<input type="checkbox"/> If Refi, account statement(s) for any debts to be paid off
<input type="checkbox"/> If Purchase, Copy of lease for existing business location
<input type="checkbox"/> Form 4506-T for each Borrower and Guarantor
<input type="checkbox"/> Resume for each Guarantor, Principal, Officer and Manager
<input type="checkbox"/> Guarantor - Personal Information and Financial Statement Form (Signed)
<input type="checkbox"/> Guarantor - 3 Years Tax Returns
<input type="checkbox"/> Gurantor - Copies of W-2's
<input type="checkbox"/> Business - 3 Years Tax Returns
<input type="checkbox"/> Affiliates & Subsidiaries (if applicable, see Application Section 5) - Tax Returns, Financials & Debt Schedule may be required
<input type="checkbox"/> If SBA, Form 912 for each Guarantor, Principal, Officer and Manager
<input type="checkbox"/> Additional Documents as required per Application (see Section 6)